

WOOLENWICK BLAST CLUB **SETTLING IN POLICY**

Any child who attends Woolenwick Nursery, Infant or Junior school will be eligible to attend our breakfast, lunch club (Nursery children only) and after school club. Holiday club is open to children from all infant and junior schools within the wider community. Registration must take place before a child can join the club.

Our aim is to settle children into the club with the least amount of upset.

Parent/carers are encouraged to bring their child along to the relevant club to meet the staff and children (by appointment). They will have the opportunity to see the club in action and familiarise the child with the routine of the club.

The child may already know some of the club members, if this is not the case, the child will be teamed up with a 'buddy' to show them around and help them to settle in.

All staff members will be informed of a new child's arrival within the club. Staff will keep an eye on the new child for as long as necessary.

EYFS children will have a named keyperson who will look after them and be an initial contact for parents who may have concerns about their child.

Signed by:.....
CLUB MANAGER