

Woolenwick Junior School – School Accessibility Plan 2015 – 2018

Access to the Physical Environment

<u>Targets</u>	<u>Strategies</u>	<u>Timescale</u>	<u>Responsibility</u>	<u>Success Criteria</u>
<p>To be aware of the access needs of disabled children, staff, governors and parents, carers</p> <p>Ensure the school staff &amp; governors are aware of access issues</p>	<p>a) to create access plans for individual disabled children as part of the EHP process.</p> <p>b) to ensure staff and governors can access areas of school used for meetings</p> <p>c) Annual reminder to parents, carers through newsletter to let us know if they have problems with access to areas of school.</p> <p>d) Staff to share passport target information as well as with volunteers and support staff to ensure continuity of care for the children</p>	<p>As required</p> <p>Ongoing process</p>	<p>SENCO / class teacher</p> <p>Headteacher</p> <p>Headteacher</p> <p>SENCO</p>	<p>Plans are in place for disabled pupils, and all staff are aware of pupils' needs. SENCO passports in place for all SEN children.</p> <p>All staff &amp; governors are confident that their needs are met. Continuously monitored to ensure any new needs arising are met. Parents have full access to all areas of school .</p> <p>Volunteers are aware of needs of SEN children at all times</p>
<p>Ensure everyone has access to reception area</p>	<p>a) ensure that nothing is preventing wheelchair access</p> <p>b) check the outer door is wide enough for a wheelchair</p> <p>c) provision of appropriate seating for parents at school functions who may have access issues.</p> <p>d) Provide a bell on the counter so that wheelchair users can get the attention of staff in the office.</p>	<p>Daily check to ensure the area is clear of obstructions</p>	<p>Site Supervisor / resources committee</p> <p>H&amp;S Committee</p> <p>Headteacher</p> <p>H&amp;S Committee</p>	<p>Disabled parents / carers / visitors feel welcome.</p> <p>Visitors can sit down if waiting for reception. Wheelchair users aren't waiting because staff sitting in the office can't see them</p>

Maintain safe access for visually impaired people	Check condition of yellow paint on step edges regularly. Check exterior lighting is working on a regular basis Put black/yellow hazard tape on poles at end of play equipment to help visually impaired child. Discuss outside lighting for playground	Ongoing checks  Whenever necessary  Resources committee	Site Supervisor / Health & Safety gov  SENCO/Site Supervisor	Visually impaired people feel safe in school grounds. Yellow edges to be re-done as needed throughout the school year. Child knows where equipment ends
Ensure all disabled people can be safely evacuated	a) Ensure there is a personal emergency evacuation plan for all disabled pupils. b) Ensure all staff are aware of their responsibilities in evacuation by being aware of the passport information.  All class rooms are wheelchair accessible	Ongoing checks	SENCO  Headteacher to remind staff	All disabled pupils and staff working with them are safe in the event of a fire. There is constant supervision for disabled children who would need help in the event of an evacuation. Disabled people in wheelchairs can be evacuated quickly and easily
Provide hearing loops in classrooms to support pupils with a hearing impairment	Take advice from outside agencies on appropriate equipment if this becomes necessary	As required	Headteacher	All children have access to the curriculum
Ensure there are enough fire exits around school that are suitable for people with a disability	Ensure staff are aware of need to keep fire exits clear.	Daily	All staff/Headteacher	All disabled personnel and pupils have safe independent exits from school

### Access to the curriculum

This is covered in detail in the schools following policies which are all on the school website.

- SEN policy
- Inclusion policy
- Local school offer of SEN
- Supporting children with medical needs.

Access to information

<u>Targets</u>	<u>Strategies</u>	<u>Timescale</u>	<u>Responsibility</u>	<u>Success Criteria</u>
Signage around school to be in other languages	welcome sign in lots of languages is in school		Headteacher / SENCO	ALL People feel they are welcome in school
Inclusive discussion of access to information for all	Ask parents about preferred formats for accessing information eg braille, other languages	Annually	SENCO / Headteacher	Staff are more aware of preferred methods of communication, and parents feel included. School website will be accessible to all