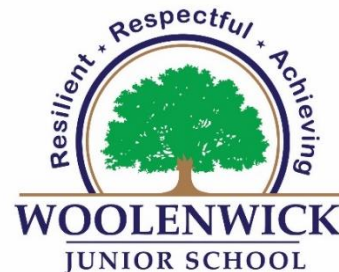


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Acting Headteacher: Ms T.Koser, BA (Hons) QTS PGCE



Tuesday 14<sup>th</sup> July 2020

Dear Parents/Carers.

### **RE: Opening in September**

Opening the school door to children in September is probably one of the most emotional and exciting times of the year in a school life. We are therefore very pleased to be able to offer a full opening timetable and schedule for all children returning to school in September.

Due to the current climate, this year the full opening has been long awaited but may also bring about some nerves with regards to what parents and children can expect. We at Woolenwick Junior school have endeavoured to keep things as 'normal' as we could, whilst adhering to the Government guidelines and I would like to share some of the plans with you.

Thursday 3<sup>rd</sup> September is the first day back for children and we will be reverting back to our normal timings of 8:50am drop off and 3:30pm pick up. We ask parents to adhere to the timings and the social distancing parameters, as gates will be opened and closed promptly. Parents are requested to avoid bringing children on site and only one parent per family should accompany their child to minimise the number of people on site (where possible). We are not staggering the timings for this, as many parents have voiced concerns about the issues this could pose for them. However, we will be monitoring that parents on site avoid social engagement in groups on site, remain behind marked parameters and maintain a distance between themselves and other parents. Where people cross paths, due consideration for social distancing is expected and we would like you to support our efforts in complying with these. **Please note- Year 3 pupils will be leaving earlier than usual on the first two days back and a separate letter communicating this has been sent to them, inviting them back later on in the day for a meeting with the teachers.**

The plan is for pupils to remain in Year Group 'Bubbles'. Guidance allows for adults within the school who are not assigned to a bubble to work with small groups of children/individuals and we will make use of these people to support Bubbles as and where needed. Timetables for classes will be given in Week 1, so please do not send children in with their PE kit until the following week. It is more important than ever to ensure all uniform and kits are clearly labelled and marked as unclaimed uniform/items will be regularly disposed of.

As we will not be staggering the timings for the start or end of the school day, we will be asking parents to use designated gates for classrooms. Please see the table attached for entry and exit points. The table also shows the staggered timing for meals and breaks. As you can see, in order to use the school site and minimise the risk of exposure to other Bubbles, zones have been created to play in. Some children will require a substantial snack in order to take them through to their timed break or lunchtime slot. This will need to get them through to the next break so please consider carefully what snack to provide for your child.



	Start of school	Day Gate Beg and end of day	Door	Morning Break	MSA	Meal time Indoors	Outside play	Outside area	Lunchtime ends	End of school day
Year 3 Topaz	8:50	Office Gate (TK)	Topaz	10:35 – 10:50	SC	12:15	12:35 – 1:15	Area 2A (2B if dry)	1:15	3:30
Year 3 Ruby	8:50	Office Gate (TK)	Ruby	10:35 – 10:50	PB	12:15	12:35 – 1:15	Area 2A (2B if dry)	1:15	3:30
Year 4 Jet	8:50	Office Gate (TK)	Jet	10:35 – 10:50	JH (Mon / Wed) BS (Thu / Fri)	12:35	12:55 – 1:35	Area 1A (1B if dry)	1:35	3:30
Year 4 Coral	8:50	Bike Shed Gate (AP)	Coral	10:35 – 10:50	JD	12:35	12:55 – 1:35	Area 1A (1B if dry)	1:35	3:30
Year 5 Jade	8:50	Field Gate (KS)	Jade	10:50 – 11:05	DW	12:55	1:15 – 1:55	Area 2A (2B if dry)	1:55	3:30
Year 5 Quartz	8:50	Field Gate (KS)	Quartz	10:50 – 11:05	GA	12:55	1:15 – 1:55	Area 2A (2B if dry)	1:55	3:30
Year 6 Amber	8:50	Bike Shed Gate (AP)	Year 6	10:50 – 11:05	SK	1:15	1:35 – 2:15	Area 1A (1B if dry)	2:15	3:30
Year 6 Zircon	8:50	Bike Shed Gate (AP)	Year 6	10:50 – 11:05	SF	1:15	1:35 – 2:15	Area 1A (1B if dry)	2:15	3:30

We are not using the dining room to eat in at lunch times to avoid cross contamination and the lunches will need to be collected from the hatch and carried back by the children to their classrooms for consumption. This may be something that you wish to consider when making the decision of whether your child will have a school lunch or a packed lunch. We will be opening the school lunch service and offer hot meals to those who wish to utilise this service and those pupils who are entitled to a free school meal. However, we do know that many parents may wish to provide their children with a packed lunch instead. Please let the school office know of your choice in September.

Specific measures have been taken to ensure that we have done all that we can to minimise the risks in school and our risk assessment can be found on the school website. We know that as the school year begins, there will be additions and reflections to the document, so please do revisit the website for regular updates and changes.

Other considerations:

BLAST- will be up and running as will accept bookings for before and after school care. Pupils using this will need to remain on tables within their year groups and if siblings from the Infants join, they will need to remain in a separate area. We recommend that pupils from the Infants school use the Infant before and after school provision to minimise the risks where possible.

As the social distancing is no longer in place for children, rather the focus is on keeping children safe within their bubbles, we will be doing the following to minimise the risks:

- Desks face forward
- Pupils to use their own stationary (this can be provided by the school in a clear zipped wallet and supplemented by pupils own stationary from home). Pencil cases will not be permitted and if pens are purchased we would like this to be a black roller ball
- Teachers remain at a social distance within the Bubble from the pupils and where possible avoid touching pupils work. Feedback to be offered verbally, use of marking stickers to be utilised and modelled feedback from the teacher to focus on correction of 'writing' rather than all subjects where possible. IPADs to be used to share work as a visualiser.



- Assemblies will be class based or remotely administered
- First Aid to be dealt with by staff in the bubble and roles such as Peer Mentors and Office Monitors on hold until further notice
- Clubs to be selective and run within Bubbles

We will be offering meetings where needed for SEND engagement or curriculum development purposes, but these will be minimal and offered to parents of identified Bubbles to avoid cross over.

There may well be some other pertinent questions that the risk assessment may help in answering, so please do refer to this on the website. Feel free to contact the school if you have any unanswered questions and I hope that like ourselves we are getting excited about a new start come September.

Things may change over the summer holidays and if they do we will do all that is possible to communicate any changes to you.

Thank you for your time, understanding and support during this pandemic and I wish you a happy and healthy week ahead.

Kind regards

Ms T Koser

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