

Attendance

at Woolenwick
Junior School

MISSING
(SCHOOL)=
MISSING
OUT!

The School Day

Coming to school regularly and being on time are important

The playground is open at 8.30am with classroom staff on the playground for 8.45am

Children should be in the playground ready for the school day

If your child is late to school they should be brought directly to the School Office where you should sign them in. Children arriving after 9.00am are marked as late.

School starts at 8.50am

Children should be in the classroom ready for the register

Lunchtime is from 12 noon to 1pm

School ends at 3.30pm

Term Time Leave

Leave during term time disrupts your child's education and should be avoided. If you have to go on leave during term time please ask to meet with the Office Manager to complete a term time leave request form before your leave begins. Permission will not be given for term time leave for any reason and it will be counted as unauthorised absence. You will receive a fixed penalty fine of £60.00 per parent, per child and could lose your child's place in our school.



If a child is late he/she will miss the start of the lesson. This can be disruptive for the class teacher and his/her pupils.

Being late does not get the day off to a good start for you or your child. Children who are late to school find it more difficult to settle.

Children may miss important messages or other information that is given out.

Being late to school means your child may not understand the work they have to do.

It is important to be punctual to get into the habit for your child's later life. Employers need people who attend work punctually.

Your child will do better at school if he/she comes to school regularly and arrives on time ready to learn



If your child is ill

If your child is ill, do they need to stay off school? Lots of children come to school every day with coughs and colds. If they feel worse during the day at school we have a qualified first aiders who will be able to keep an eye on them and send home if necessary.

**Please
call us
by
9:15am
if your
child is
unwell**

Your child will need to stay at home only if;

They have vomited or had diarrhoea within the last 24 hours.

They have a contagious illness such as Chicken Pox.

They have an emergency appointment with a doctor or at hospital.

Any routine Opticians or Dentist appointments should be made for after school or during the holiday time.

You will need to call school before 9:15am on **01438 216565** to tell us when your child is ill.



If your child is frequently absent from school it is likely to affect their learning as they will be missing important areas of their work

Attendance Rewards

Each phase has their own attendance cup. The cup is won by the class with the best attendance for that week. The winning class receives a treat of 10 minutes extra playtime.



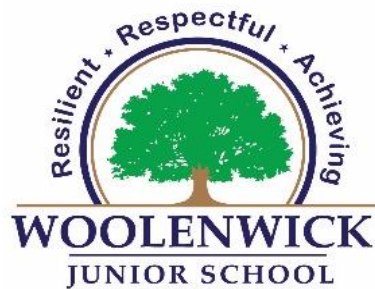
Certificates are given to children who have 100% attendance each term and again for the whole year.

100% attendance is what all children should try to achieve.



What will your child receive this year?

If you have any comments or want to discuss your child's attendance please come in and talk to Mrs Armstrong, our Office Manager.



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